



At the Kay Bailey Hutchinson Convention Center in Dallas
650, S Griffin, Dallas, TX 75202
(214) 743-2514 Phone (214) 743-2515 Fax

Non-Centerplate on Premise Food and Beverage Retail Sales Request for Approval

This completed form will need to be submitted for consideration and approval no less than (21) days prior to the event move in. This is a request only, if approval is granted the Applicant will be notified by a Catering Representative.

GENERAL CONDITIONS FOR APPROVAL:

- 1. Items being requested for approval are limited to products manufactured, represented or processed by the exhibiting firm
- 2. The applicant named on this form and their representatives acknowledge and agree to assume the sole responsibility for the sale and distribution of the approved item(s) listed below in compliance with all State and Local Laws.
- 3. Each Exhibitor is responsible for following all guidelines required by the City of Dallas Health Department for the sale and distribution of approved item(s), they may be contacted at (214-670-8083). All required permits for the sales and distribution of the item(s) must always be displayed in the booth(s) indicated below.
- 4. The approval for the sale and distribution of an Item(s) are limited to the Item(s) listed below. Centerplate reserves the right to discontinue the sale and distribution of item(s) which are not listed on this request or did not receive prior approval.
- 5. In the event the named Applicant or their representatives fail to adhere to these conditions, they will be required to remove their item(s) from the Convention Center property.

Event Name _____ Event Date _____

Applicant Name _____ Phone _____ Email address _____

Company Name _____ Phone _____

Address _____ City _____ State _____ Zip _____

Item(s) submitted for Approval _____ Item(s) Size _____

Booth#(s) _____

In signing below, the named Applicant and their representatives understand and agree to the terms and conditions above for the approval to sell and distribute food or beverage items at the Kay Bailey Hutchison Convention Center.

In the event the above item(s) receive approval for sale and distribution on the Convention Center premises, the signature below will serve as an agreement by the named Applicant and their representatives to release CENTERPLATE, the City of Dallas and the Kay Bailey Hutchison Convention Center from any liability arising from the sale or distribution of the above-mentioned item(s) which were received for sale and distribution in conjunction with this event.

The above Applicant and their representatives further agree to be responsible for any, and all legal fees resulting from legal actions associated with the above item(s) being sold and distributed on this premises.

Applicant Signature _____ Date _____